

Tender Notice**„LEGAL SERVICES RELATED TO ACCESS TO VARIOUS FINANCE SOURCES”****I. CONTRACTING ENTITY: S.N.G.N. ROMGAZ S.A. MEDIAȘ**

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Point of contact: Direct Procurement and Simplified Procurement Procedure Office.

Webpage: www.romgaz.ro.

Award procedure: In-house procedure - Annex no. 2 to Law no. 99/2016.

II. SCOPE AND CONTRACT DESCRIPTION: LEGAL SERVICES RELATED TO ACCESS TO VARIOUS FINANCE SOURCES, according to the Technical Specification requirements.**III. MINIMUM QUALIFICATION CONDITIONS:** Minimum qualification conditions are provided in the Technical Specification, *Chapter VI, General Obligations of the Provider* and *Chapter VIII Necessary Expertise required to carry out the activities*.

Requirements provided in the Technical Specifications are minimal and mandatory.

Financial Offer Form, attached to the Technical Specification shall be filled in.

IV. CONTRACT PRICE:

Indicated contract price is maximum, limited to EUR 460,000; the payment of services shall be made at the rate applied to actual supplied services expressed in EUR/hour.

V. BID VALIDITY: 60 days.**VI. CONTRACT TERM AND CONDITIONS:**

Contract term shall be 3 years starting from the contract signing date by both parties. During contract performance, the parties may agree to amend/extend the contract term by concluding an addendum to the contract.

No advance payment shall be made for rendered services. Provider shall issue invoices only after submitting each of the Reports indicated in Chapter IV of the Technical Specification. Services shall be invoiced based on duration (hours) of actually supplied services and the hourly rate indicated in the bid. The hourly rate indicated in the bid shall be firm for the first 2 contractual years, and shall be adjusted starting with the 3rd contractual year by applying the Harmonised Index of Consumer Prices (HICP), published in the Publications Office of the European Communities in Eurostat Database as of indexation date (<http://epp.eurostat.ec.europa.eu>), calculated for the period between the month preceding the date of submission of offer and the date of conclusion of the addendum on adjustment of tariffs.**VII. AWARD CRITERION: the award criterion is best quality-price ratio (best value for money).**

Calculation method: economically most advantageous bid based on the following criteria:

A. Financial Component (without VAT) - Share 40 %

Evaluation Criterion no. 1 - offered rate (hourly rate)

Maximum allotted score: 40 points

- for the lowest offered rate (t minimum) the maximum allotted score shall be awarded (40 points).

- for the remaining admissible bids, the score P_n shall be calculated as follows:

$$P(n) = (t \text{ minimum} / \text{tariff „n”}) \times 40$$

P (n) - score obtained by the offer under evaluation for the evaluation factor -Financial Component
t (minimum) - lowest offered hourly rate

t (n) -hourly rate contained in the evaluated offer.

B. Technical Component - Share 60 %

Evaluation Criterion no. 2 - Experience of proposed team - 60 points:

- I. Experience of Team Leader - Points awarded for participation in projects/contracts where, as team leader, he/she ensured the management of consultancy projects/contracts for financing projects in the last 5 years - maximum 30 points
- II. Key experts (two experts: 1 expert in Romanian law and 1 expert in English law) - Participation in projects/contracts that secured financing of companies operating the energy sector - maximum 30 points.

Calculation algorithm is described in the Technical Specification under **Chapter X Award Criterion**.
The bid with the highest score is considered successful.

VIII. Requests for clarification:

1. Clarifications can be requested with latest 4 calendar days prior to the established bid submission deadline. Any request (clarification, correspondence etc.) by any economic operator shall be made in writing, by e-mail. The contracting entity shall draft a single response (consolidated response) to all requests for clarification received from bidders. The contracting entity's consolidated response shall be published on the company's website (www.romgaz.ro) in the 3th day prior to the established bid submission deadline. SNGN Romgaz S.A. shall make available to all bidders the requests for clarifications and relating response, without any indication of the name of economic operator having addressed the request for clarification.
2. In case requests for clarification have been addressed outside the above-indicated period, the contracting entity shall not respond to requests for clarification.

IX. Address for submitting the bid: the bid shall be sent by e-mail to the following e-mail address ioana.berghean@romgaz.ro

Date and hour established as deadline to submit the bid: **20.03.2024, 14:00 hour (Romanian time)**.

GDPR Note: Both S.N.G.N. ROMGAZ S.A. as contracting entity and economic operators submitting a bid shall comply with legal provisions regulating personal data protection, including the General Regulation on Personal Data Protection no. 679/2016 ("GDPR") applicable in the European Union. Personal data requested by SNGN Romgaz S.A under this procedure shall be exclusively used and processed with the scope of awarding and performing the contract/order. By submitting bids, bidders acknowledge the contracting entity's right to process personal data included in the bid, to the aforementioned scope.

Yours respectfully,

CEO

Răzvan POPESCU

Director of Procurement Division

Leonard LUPĂ

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Drafted by:

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