

## Curriculum vitae

<b>PERSONAL INFORMATION</b>	<b>Simona Maria POPA</b>
	Mediaş, Sibiu County
<b>TARGETED POSITION</b>	Member of the Board of SNGN ROMGAZ SA
<b>WORK EXPERIENCE</b>	
Period	Since 01.10.1987 until 26.01.1992 „Relee” Enterprises Mediaş
Occupation or position held	Legal Counsellor
Main Activities and responsibilities	Providing legal assistance and consultancy; preparation of legal opinions; representation before jurisdiction bodies and other competent jurisdiction public authorities; Representation in the relation with any other legal persons whether governed by public or by private law in accordance with delegated representative limits.
Period	27.01.1992-24.02.1993 SC GEROMED SA Mediaş
Occupation or position held	Legal Counsellor
Main Activities and responsibilities	Providing legal assistance and consultancy; preparation of legal opinions; representation before jurisdiction bodies and other competent jurisdiction public authorities; Representation in the relation with any legal persons whether governed by public or by private law in accordance with delegated representative limits.
Period	Since 25.02.1993 Regia Autonoma a Gazelor Naturale ROMGAZ SA Societatea Naționala de Gaze Naturale ROMGAZ SA
Name and address of employer	<b><i>SNGN ROMGAZ SA Mediaş P-ta C-tin Motas no.4 Sibiu County</i></b>
Type of business or sector	Natural gas extraction; Energy
Occupation and position held	Legal counsellor, Head of legal office Mediaş Branch
Main activities and responsibilities	-Providing legal assistance and consultancy; -preparation of legal opinions; -representation before jurisdiction bodies and other competent jurisdiction public authorities; -Representation in the relation with any other legal persons whether governed by public or by private law in accordance with delegated representative limits.  -Coordination of the office legal activity

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Period	Since 2004 until present day
Occupation or position held	Partner /Administrator
Main activities and responsibilities	Responsibilities: -Supporting and organizing the professional training courses; - governing the company
Name and address of employer	SC Consult Profesional SRL Mediaş, Petofi Sandor street, no 9 Sibiu County
Type of business or sector	Professional training
Period	Since 2013 until 2019
Occupation or position held	Legal Counsellor
Main activities and responsibilities	-Providing legal assistance and consultancy; -preparation of legal opinions; -representation before jurisdiction bodies and other competent jurisdiction public authorities; -Representation in the relation with any other legal persons whether governed by public or by private law in accordance with delegated representative limits.  -Coordination of the office legal activity
Name and address of employer	Asociația Patronala „Gaz Romania” Medias str.Unirii no.1, Sibiu County
Type of business or sector	Energy, oil and gas organizations
<b>Trade Union Activity</b>	
Period	Since 2004 until present day
Occupation or position held	General Secretary
Main activities and responsibilities	Responsibilities:

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	- Ensuring the secretariat activity related to union organization
Name and address of employer	Free Trade Union (Sindicatul Liber) Romgaz Mediaş P-ta C-tin Motas no.4, Sibiu County
Type of business or sector	GNO
<b>Development and specific professional training activity</b>	
Period	Since 2004 until present day
Occupation or position held	2004 -2012 member in the Governing Board since 2012 until now- vice dean
Main activities and responsibilities	Responsibilities Ensuring the governing and coordination activity as a representative of Legal counsellors College of Sibiu
Name and address of employer	Colegiul Consilierilor Juridici (College of Legal Counsellor) Sibiu
Type of business or sector	NGO
<b>EDUCATION AND PROFESSIONAL TRAINING</b>	
Period	1983-1987
Type of qualification/Diploma awarded	Bachelor
Name and type of institution providing education and training	“Babeş - Bolyai“ University , Cluj-Napoca Law Faculty, year of graduation: 1987
Period	1978- 1982
Type of qualification/Diploma awarded	Baccalaureate diploma
Name and type of institution providing education and training	“Octavian Goga“ High school, Sibiu Philology, year of graduation: 1982
Other qualifications	
Period	2010
Type of	

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qualification/Diploma awarded Name and type of institution providing education and training	Mediator  Asociația de Dialog si Soluționare a Disputelor – Mediation Council				
Period Type of qualification/Diploma awarded Name and type of institution providing education and training	2020 Trainer  SC Alma Vision SRL București				
<b>PERSONAL SKILLS</b>					
Mother tongue	Romanian				
Other known foreign languages	Understanding		Speaking		Writing
English	Listening	Reading	Participation in conversation	Oral speaking	
	BI	BI	BI	BI	BI
French	A1	A1	A1	A1	A1
<b>CAE CERTIFICATE –Level C1</b>					
Levels: A1/A2: elementary user BI/B2; independent user: CI/C2					
<b>Membership of an organization</b>	<p>since 1993 until present day Member of Sidicatul Liber Romgaz Mediaș (Free Trade Union)</p> <p>Since 2004 until present day College of Legal Counsellors Sibiu</p> <p>Since 2010 until present day: Asociația Mediatorilor, Sibiu County</p>				
<b>OTHER SKILLS</b>					
Communication skills	Skills of argumentation and persuasion acquired by participating in various events organized within the professional training, union and labour process.				
Digital skills	Information processing; Communication; Content creation; security; Problem solving- independent user Microsoft Office instruments- medium level				
Organizational/governing skills	Coordination and communication skills acquired by positions held such as: head of organizational structure of SNGN ROMGAZ SA, General Secretary of Sindicatul Liber ROMGAZ and Vide Dean of College of Legal Counsellors Sibiu.				
Other skills	Team work -involvement in various professional and union projects				

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Driving licence	B Category
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